

# Achieve more with KROHNE

**KROHNE**

 measure the facts

KROHNE is an innovative process instrumentation and measurement solutions company operating in more than 40 countries. Through continuous research and development and a consistent customer orientation, we are one of the leaders in our industry. KROHNE Inc. headquartered in Beverly, MA covers the United States, Canada, Mexico, and the Caribbean regions through a vast network of direct sales personnel and representative partners.

## KROHNE Inc. is looking for an **Import Export Compliance Specialist**

We are currently looking for a person to join us in **Operations** at our Beverly location. This person will facilitate & ensure international trade compliance with U.S. laws and regulations. Comply with import and export laws and regulations & act as main interface to carriers.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

- Reviews imports and exports for legal compliance including proper tariff classification, country of origin, duty, valuation, ECCN, Schedule B, and others
- Reviews all imports and exports relative to special regulation compliance (i.e., FDA, Hazardous Materials, etc.)
- Prepares import and export documentation
- Coordinates incoming import shipments with suppliers and carriers.
- Performs post entry reviews and executes any necessary post entry adjustments.
- Resolves problems with carriers including delays, damage, and discrepancies
- Communicates incoming shipment status to stakeholders.
- Support other Departments on special logistic projects including non-standard shipments.
- Negotiates and monitors rates and performance standards with carriers
- Develops tools (i.e., database of HTS, etc) to assist with compliance
- Trains and educates fellow employees involved in the process.
- Monitors and executes CARM system payments.
- Ensures that all recordkeeping is organized, complete, and in accordance with U.S. laws and regulations
- Maintains current knowledge of import and export regulations including HAZMAT

**Interested applicants must apply using the link below for the KROHNE Inc. careers web page**

**KROHNE CAREERS WEB PAGE**



[www.krohne.com](http://www.krohne.com)

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**QUALIFICATIONS:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Regulatory Knowledge: Comprehensive understanding of international trade regulations, especially in the United States and Canada, import/export laws, and customs compliance requirements.
- Timeliness: Job execution while “wheels up” transport is in process is essential.
- Attention to Detail: Strong focus on accuracy and thoroughness, especially in documentation and compliance processes
- Communication Skills: Exceptional ability to communicate complex regulatory requirements to internal teams in a clear, concise manner
- Supplier Management Skills - Experience negotiating contracts and service agreements with Carriers.
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## **EDUCATION and/or EXPERIENCE**

Minimum Associates Degree and 3 to 5+ years of relevant experience in trade compliance as a broker, compliance specialist, logistics or supply chain professional. Knowledge of US regulations including 15 CFR, 19 CFR, EAR, CCL, HTTC, Schedule B and DOT HAZMAT

### **Disclaimer:**

*The above statements are intended to describe the general nature and level of work performed by people assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of employees assigned to this position. Other duties may be assigned. The Company reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed when circumstances changes (e.g., emergencies, changes in personnel, workload, rush jobs, or technological developments).*

**Employees enjoy working for an international, privately held, family run company with a friendly environment as well as a full program of employee benefits including:**

- Salary commensurate with experience and the responsibilities of the role.
- Medical
- Dental
- Short term and Long-term Disability
- 401k plan with company match
- Vision insurance
- Aflac programs including accident, cancer, critical illness, hospitalization and supplemental short term disability
- Life insurance
- 401k plan with company match
- EAP
- Wellness programs
- Pet insurance and more

*We provide equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or genetics. KROHNE, Inc. complies with applicable federal, state & local laws governing nondiscrimination in employment. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.*



[www.krohne.com](http://www.krohne.com)